



PREESALL TOWN COUNCIL

09 August 2022

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 15 August at 7.00pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

Alison May

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A G E N D A

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 11 July (**emailed**).

4 Public participation

The chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Monthly expenditure

Below are the known receipts in July and expenditure to date for payment in August.
Councillors are asked to:

a) To note receipts to 31/07/22 at the meeting Virgin Money account Unity account	£Nil Donation to Mayor's Charity £100
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b) To approve the following payments:		Bank	
Payroll	BACS0224,0225,0227	Unity	2944.06
Clerk's expenses (on behalf of council)	0226	Unity	163.76
Lengthsman's expenses (on behalf of council)	0228	Unity	31.38
848 Services (Microsoft 365) (Inv. 14502)	0229	Unity	9.48
Towers and Gornall (Inv. 12456) 3 months	0230	Unity	194.40
Wyre Building Supplies (5 invoices): 0341993 £11.06; 0342156 £27.48; 0342359 £25.75; 0342881 £129.50; 0343654 £18.93	0231	Unity	212.72
Made outside of the meeting:			None

c) To note the following payments by direct debit		
Easy Web Sites (hosting fee, SSL certificate)	Virgin	61.20
O2 (mobile phone contract)	Virgin	11.42
LCC (contributions)	Virgin	884.09
LCC (deficit)	Virgin	50.00

d) To note the statement of accounts for July 2022 Cashbook 1 - £TBC at meeting Cashbook 2 - £40,705.48 Cashbook 3 - £Nil Cashbook 4 - £37572.67 Cashbook 5 - £10,010.12
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Councillors are asked **to note** that the Data protection renewal fee of £35 will be collected by direct debit payment on or before 14/08/2022.

6 Quarter 1 budget monitoring

Councillors are asked:

- a) **to check and approve** the documentation for April, May and June of the 2022/23 financial year to ensure that financial recording is in order.
- b) **to check and approve** the budget monitoring and recommend virement of budget funds if appropriate.

Paper copies of the documentation will be delivered prior to the meeting. The clerk will talk councillors through the finances.

7 Transfer of funds and HTB maturity

- a). Clerk to provide a verbal update on savings rates at the meeting for a revised decision on short term investment and the flexibility to invest in a similar account if the chosen one is no longer available after the meeting.
- b). Clerk to provide an update on the maturity of the existing funds in HTB. Councillors will be asked **to determine** how they wish to proceed.

8 Date of next meeting – 12 September.